



Microsoft Office Home and Student 2010 - Das Handbuch: Word, Excel, PowerPoint, OneNote (German Edition)

Rainer G. Haselier, Klaus Fahnenstich

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Die beliebte Home and Student-Version von Office 2010 enthält die Anwendungen Word 2010, Excel 2010, PowerPoint 2010 sowie OneNote 2010. Das vorliegende Handbuch zeigt Ihnen, wie Sie effizient mit der Benutzeroberfläche arbeiten und die Software sofort erfolgreich einsetzen. In bewährter Manier führt Sie das bekannte Autorenteam beispielorientiert und leicht verständlich in den Umgang mit der Software ein und erklärt die Handhabung aller wesentlichen Werkzeugen und Arbeitstechniken. Die hilfreichen Beispieldateien für die Arbeit mit diesem Handbuch können Sie aus dem Internet herunterladen. Kompetentes Expertenwissen in seiner besten Form: Microsoft Office Home and Student 2010 – Das Handbuch.

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